



St. Mary's College (Autonomous), Thoothukudi
Minutes of the Twenty Ninth Meeting of the Governing Body

The Twenty Ninth meeting of the Governing Body was held on 3rd May 2024 in the Audio Visual Room. Dr. Sr. S. Decla the Chairperson of the Governing Body presided over the meeting. The following members were present.

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| 1. Dr. Sr. S. Decla
Superior General | Chairperson |
| 2. Dr. Sr. F. Mary Joyce Baby
Provincial | Vice Chairperson |
| 3. Dr. Sr. Jessie Fernando
Principal | Secretary |
| 4. Dr. Sr. C. Shibana
Secretary | Member |
| 5. Dr. Sr. S. Kulandai Therese
Deputy Principal | Member |
| 6. Dr. A. Punitha Tharani
Controller of Examinations | Member |
| 7. Dr. L. Jacquiline Leo
Dean, School of Language & Culture | Member |
| 8. Dr. S. Mary Baptista Janet
Dean, School of Biological Sciences | Member |
| 9. Ms. M. Jothimani
Dean, School of Physical & Computing Sciences | Member |
| 10. Dr. Fernando Alexanderia
Dean, School of Management & Economics | Member |
| 11. Ms. A. Amora
Dean of UGC Affairs | Member |
| 12. Dr. B. Serena Margaret
IQAC Coordinator | Member |
| 13. Dr. N. Arokiya Mary
Senior Staff Representative | Member |
| 14. Rev. Fr. Dr.V. Britto
Educationist | Member |

The following members expressed their inability to attend the meeting.

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|-------------------------|---------------------|
| 1. Dr. R. Baskaran | State Govt. Nominee |
| 2. Dr. S. Uma Maheswari | University Nominee |

The meeting commenced with an invocation to the Almighty after which Ms. A. Amora, Dean, UGC Affairs, welcomed the gathering.

Agenda 1/9 :

Confirmation of minutes of 27th & 28th meetings of the Governing Body.

Related to 1/9:

Dr. L. Jacqueline Leo, Dean, School of Language & Culture, presented the minutes of the 27th & 28th meetings of the Governing Body. The minutes were approved by the Governing Body.

Agenda 2/9:

Action Taken Report on the recommendations made in the 27th & 28th meetings of the Governing Body.

Related to 2/9:

The Action Taken Report on 27th & 28th meetings of the Governing Body was presented by Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences and it was confirmed by members of the Governing body. Pp

Agenda 3/9:

Minutes of the 26th Academic Council Meeting

Related to 3/9:

The minutes of the 26th Academic Council Meeting was presented by Dr. Fernando Alexanderia, Dean, School of Management & Economics and it was taken note of by the members of the Governing Body.

Agenda 4/9:

Computation of course outcomes attained

Related to 4/9:

In connection with the assessment of PO, PSO and CO attained for II Semester, both UG and PG, the question paper was set to constitute 60% for K1 to K3 and 40% for K4 and K5 level questions . The members noted it.

Agenda 5/9:

Revision of the Syllabus

Related to 5/9:

Revision of syllabus for UG 2023-2026 batch (III to VI Semesters) and 2024-2027 batch (I & II Semesters) and PG 2023-2025 batch (III & IV Semesters) and 2024-2026 (I & II Semesters) as approved by the Board of Studies, was confirmed and ratified by the Governing Body members.

Agenda 6/9:

Revision of the Question Paper Pattern

Related to 6/9:

The Committee approved the revision of the question paper pattern to facilitate the assessment of the attainment of CO, PO, and PSO.

UG Question Paper Pattern for ESE (Language, General English, Core, Elective, Skill Enhancement)

Time : 3 hours

Total Marks = 75

Section A : $10 \times 1 = 10$ (K1 (Re) - Multiple choice questions)

Section B : $5 \times 2 = 10$ (K2 (Un) - open choice - 5 out of 7) (50 words each)

Section C : $5 \times 5 = 25$ (K3 (Ap) - Internal choice) (200 words each)

Section D : $2 \times 10 = 20$ (K4 (An) - open choice - 2 out of 3) (400 words each)

Section E : $1 \times 10 = 10$ (K5 (Ev) - open choice - 1 out of 2) (400 words each)

75 marks (Converted to 60)

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)
K5 = Evaluate (Ev)

Question Paper Pattern for CIA

Time : 1½ hours

Total Marks = 40

Section A : $5 \times 2 = 10$ (K2 (Un) - open choice - 5 out of 7) (50 words each)

Section B : $2 \times 5 = 10$ (K3 (Ap) - Internal choice) (200 words each)

Section C : $1 \times 10 = 10$ (K4 (An) - open choice - 1 out of 2) (400 words each)

Section D : $1 \times 10 = 10$ (K5 (Ev) - open choice - 1 out of 2) (400 words each)

40 marks

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)
K5 = Evaluate (Ev)

Components of CIA

- (i) Online quiz = 10 marks (K1)
- (ii) Internal test = 40 marks (K2, K3, K4, K5)
- (iii) Assignment = 5 marks (K6)
- (iv) Class performance = 5 marks

Total = 60 marks (Converted to 40)

Question Paper Pattern for ESE (NME, Ability Enhancement, Skill Enhancement (2 hours))

Time : 2 hours

Total Marks = 50

Section A : $5 \times 1 = 5$ (K1 (Re) - Multiple choice questions)

Section B : 3 x 2 = 6 (K2 (Un) - open choice - 3 out of 5) (50 words each)
Section C : 3 x 5 = 15 (K3 (Ap) - open choice - 3 out of 5) (200 words each)
Section D : 3 x 8 = 24 (K4 (An) - open choice - 3 out of 5) (300 words each)

50 marks (Converted to 30)

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)

Question Paper Pattern for CIA

Time : 1 hour **Total Marks = 30**

Section A : 6 x 1 = 6 (K1 (Re) - Multiple choice)
Section B : 3 x 2 = 6 (K2 (Un) - open choice - 3 out of 5) (50 words each)
Section C : 2 x 5 = 10 (K3 (Ap) - Internal choice) (200 words each)
Section D : 1 x 8 = 8 (K4 (An) - open choice - 1 out of 2) (300 words each)

30 marks

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)

Components of CIA

- | | | |
|-------|-------------------|-----------------------------|
| (i) | Internal test | = 30 marks (K1, K2, K3, K4) |
| (ii) | Assignment | = 5 marks (K5) |
| (iii) | Class performance | = 5 marks |

Total = 40 marks (Converted to 20)

PG

Question Paper Pattern for ESE

Time : 3 hours **Total Marks = 75**

Section A : 10 x 1 = 10 (K1 (Re) - Multiple choice questions)
Section B : 5 x 2 = 10 (K2 (Un) - open choice - 5 out of 7) (50 words each)
Section C : 5 x 5 = 25 (K3 (Ap) - Internal choice) (200 words each)
Section D : 2 x 10 = 20 (K4 (An) - open choice - 2 out of 3) (400 words each)
Section E : 1 x 10 = 10 (K5 (Ev) - open choice - 1 out of 2) (400 words each)

75 marks (Converted to 60)

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)
K5 = Evaluate (Ev)

Question Paper Pattern for CIA

Time : 1½ hours Total Marks = 40

Section A : 5 x 2 = 10 (K2 (Un) - open choice - 5 out of 7) (50 words each)

Section B : 2 x 5 = 10 (K3 (Ap) - Internal choice) (200 words each)

Section C : 1 x 10 = 10 (K4 (An) - open choice - 1 out of 2) (400 words each)

Section D : 1 x 10 = 10 (K5 (Ev) - open choice - 1 out of 2) (400 words each)

40 marks

K1 = Remember (Re), K2 = Understand (Un), K3 = Apply (Ap), K4 = Analyse (An)
K5 = Evaluate (Ev)

Components of CIA

- (i) Online quiz = 10 marks (K1)
- (ii) Internal test = 40 marks (K2, K3, K4, K5)
- (iii) Assignment = 5 marks (K6)
- (iv) Seminar = 5 marks

Total = 60 marks (Converted to 40)

After discussion and deliberation of the above question paper pattern, it was confirmed and ratified.

Agenda 7/9:

Mode of Evaluation for Entrepreneurial course

Related to 7/9:

The mode of evaluation for the 1 hour Entrepreneurial based course, both Internal and External examinations, will be in the form of practicals / presentation of models / Reports. The internal: external mark ratio is 20:30.

Component :

Internal : 20

Practicals / Presentation of models / Reports / Theory: 20 marks

External : 30

Viva / Demonstration : 30 marks

After discussion the agenda was confirmed.

Agenda 8/9:

Report on Semester Examination Results

Related to 8/9:

The Controller of Examinations Dr. A. Punitha Tharani, presented the consolidated report on the Semester Examination Results. It was confirmed by the members.

Agenda 9/9:

Any other matter

The External Experts appreciated the college and offered the following suggestions:

Rev. Fr. Dr. Britto appreciated the detailed report of the Secretary and the infrastructure development made in the college. He also appreciated the active implementation of Star College Scheme and the efforts made to highlight the important features of the Constitution through various programmes.

Rev. Sr. Dr. S. Decla, the Chairperson appreciated the significant progress made by the college, particularly the training imparted to teachers and advised to go forward to systematically examine the quality of teachers and students in order to improve the quality of education. She emphasised the staff members to get themselves updated for academic excellence. She sought clarification on the impact of UGC's recent guidelines on Research / NET. Dr. Serena Margaret, IQAC Coordinator explained that the UGC announcement about NET pass as the mandatory criterion for Ph. D registration may affect the number of research scholars; she informed that UGC is yet to announce in detail the procedural guidelines on its decision that the students who have completed the 4 years UG course can apply for NET if they want to pursue Ph.D.

Dr. Sr. S. Decla also enquired about the NIRF ranking of our college and Dr. Serena Margaret clarified that our college participated in NIRF and secured a prominent place in 101-150 Rank band in NIRF 2021 and NIRF 2022 and 151-200 Rank band in NIRF 2023 Rankings. She explained that the variance between the sanctioned intake and the admitted strength play a crucial role in the result of NIRF ranking though the institution has improved in other parameters every year.

Rev. Sr. Dr. Mary Joyce Baby, Vice Chairperson, congratulated and commended the institution for the developments made and for the JRF scholarships received.

Rev. Dr. Sr. S. Kulandai Therese explained about the UBA fund and said that the activities of CDP will be undertaken based on the fund.

The meeting concluded with the vote of thanks proposed by Dr. N. Arokiya Mary, Senior faculty & Associate Professor of Zoology.



ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY NINTH GOVERNING BODY MEETING – 03.05.2024

Sl. No.	Members	Signature
1.	Dr. Sr. S. Decla Superior General & Chairperson	
2.	Dr. Sr. F. Mary Joyce Baby Provincial & Vice Chairperson	
3.	Dr. Sr. Jessie Fernando Principal & Secretary	
4.	Dr. Sr. C. Shibana Secretary	
5.	Dr. Sr. S. Kulandai Therese Deputy Principal	
6.	Dr. A. Punitha Tharani Controller of Examinations	
7.	Dr. L. Jacqueline Leo Dean, School of Language & Culture	
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11.	Ms. A. Amora Dean of UGC affairs	
12.	Dr. B. Serena Margaret IQAC Coordinator	
13.	Dr. N. Arokiya Mary Senior Member	
14.	Rev. Fr. Dr. V. Britto Educationist	
15.	Dr. R. Baskaran The Joint Director of Collegiate Education & State Govt. Nominee	
16.	Dr. S. Uma Maheswari University Nominee	